



**September 2, 2023**

**Vendor Space License**

**Contact Info**

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Address / PO Box \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

E-Mail Address \_\_\_\_\_

NH Vendor License \_\_\_\_\_

License Expiration Date \_\_\_\_\_

Company Exhibiting As:  Manufacturer  Distributor  Retailer  Apparel  
 Food/Beverages  Other \_\_\_\_\_

Specific Description of Goods and Services \_\_\_\_\_

**NOTICE:**

All food vendors must have a city of Manchester temporary food permit, issued by the Manchester, NH Health Department (603) 624-6466  
<https://www.manchesternh.gov/Departments/Health/Forms/Permits-and-Licenses>

**Outdoor Display Size**

- 10'x20' space located along Elm Street \$500.00 Please note: Elm St space is limited.
- 10' x 10" space located on Notre Dame Bridge - - \$150
- 10'x10" space located in Veterans Park \$150.00 10'x10' additional space is \$100.00

Total Space: \_\_\_\_\_ Total Amount Due \$ \_\_\_\_\_

**Food Vendor Move-In: Saturday 9/2/2023 5am – 6:45am Street vendors must be ready before 7am**  
**Show vehicles roll in at 7 AM Sharp**

**Food Vendor Hours: Saturday 9/2/2023 7am to 4pm**

**Food Vendor Move-Out: Saturday 9/2/2023 4pm – MUST BE CLEARED & OFF THE**  
**STREETS OF THE CITY OF MANCHESTER BY 5:00PM NO EXCEPTIONS!!**

**All vendors must provide Proof of Liability Insurance for this event.**

LIABILITY: In Consideration of the right to participate, the vendor, for itself and its employees, agrees to fully release, discharge and hold harmless the Manchester Rotary Club, the City of Manchester, the State of New Hampshire, Hillsborough County and their officers, directors, employees, volunteers, agents representatives, servants, and anyone else connected with Cruising Downtown from any and all known or unknown damages, injuries, losses, judgments, and/or claims from any cause whatsoever that may be suffered by any entrant to their person or property and the person of entrant's guests and participants. Further, each vendor expressly agrees to indemnify and hold harmless all of the foregoing entities, firms, persons, and bodies of and from any and all liability occasioned or resulting from the conduct of vendor, their participants or guest, or any individual assisting or cooperating with vendor or under the direction or control of vendor which may cause injury to the person or property of others while in attendance or participating in the activities of the Cruising Downtown agrees all vehicles, equipment and other property used by it will comply with all applicable laws, codes, regulations and inspection requirements.

I have read and agree to all conditions of the Cruising Downtown. WAIVER of LIABILITY (above) and agree to observe all rules and decisions of the Event Management and the City of Manchester New Hampshire.

Liability and Permit proof must be submitted to Manchester Rotary Club by August 4, 2023.

All vendors are required to follow applicable COVID 19 guidelines. All vendors and their employees must wear masks. Vendors must use appropriate signage or other means to ensure that, if there are any waiting lines, customers in line maintain social distancing.

While this is a rain or shine event, The Manchester Rotary Club reserves the right to cancel the event, and return all moneys received, if required to do so by any governmental authority

[ ] I agree to the terms and conditions detailed above.

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Signature

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Date

For more information please contact:

Brad Fournier (603) 540-0400 [ronstoyshop@aol.com](mailto:ronstoyshop@aol.com)

Jeanine Tousignant at (603) 714-0049 [jeanine@jeanineandcompany.com](mailto:jeanine@jeanineandcompany.com)

**Please make checks payable to:**

**Manchester Rotary Club**

**PO Box 555**

**Manchester, NH 03105**